

*Coronado Chapter*  
*Military Officer Association of America (MOAA)*  
**BOARD OF DIRECTORS MEETING**  
**Minutes of 20 January 2021**



**CALL TO ORDER:** Pres Tom Day called the meeting to order at 1201 hours at the Landmark Café and via Zoom. 1<sup>st</sup> VP Jim Clenney led the Pledge of Allegiance. Pres Tom Day gave the invocation.

Members Present (Z = present via Zoom)

President: Tom Day  
Past President: Bob Covalucci  
First Vice-President: Jim Clenney  
Second Vice-President: Tom Hessler  
Treasurer: Bob Kellock (Z)  
Secretary: Joe Puett (Z)  
Director: Harry Bowen – Transition/ESGR  
Director: Susan Atchison-Day – Scholarships (Z)  
Dep Dir: Susan Atchison-Day – Historian (Z)  
Accountant: Samantha Carlson (Z)  
Dep Dir: Harry Mallory – Publications  
Director: Lori Wysong – JROTC (Z)  
Director: Jennifer Venola – Surviving Spouses  
Director: Norm Patten – Public Relations (joined later via Zoom)

Members Absent

Director: Vacant – Membership  
Director: Tamara Oster – Personal Affairs  
Dep Dir: Kathryn Covalucci – Webmaster  
Dep Dir: Earl Devine – Cmty Liaison  
Chaplain: George Kirmse  
Director: Merle Kilpatrick – Legislation

Others attending: None

**AGENDA APPROVAL:** Bob C./Jennifer V. made the motion (and seconded the motion) to approve the agenda. The motion passed.

**MINUTES APPROVAL:** Bob C./Jim C. moved that the minutes of December 2020 be approved with correction, the motion passed.

**PRESIDENT’S REPORT:** Pres Tom D. covered these items:

- Pres Tom turned in our Chapter’s Communications Award submission. Thanks to those who helped on the submission and contributed to our communication efforts.
- We have joined the Chamber of Commerce. We have received \$800 worth of free advertising in the Herald as new members of the Chamber of Commerce. If you have ideas how we can use this free advertising, let Jim Clenney or Pres Tom know. The advertising includes (2) 3 column x 7-inch full color ads in the Herald/Review, (1) 3 column x 7-inch full color ad in the Vista Weekly, SEO and digital display banner ads in myheraldreview.com. We have to use the free advertising by July 31, 2021.

**TREASURERS REPORT:** Treasurer B. Kellock reported:

- Treasurer Bob K. provided a copy of the month’s financial report; he reported that the Total Unencumbered Net Worth of the Chapter was \$64,331.98.
- Treasurer’s report is attached to the minutes.
- We clarified that we will apply a total of \$11,000 towards scholarships (\$1000 of which is the Grombacher scholarship)
- Bob C./Jim C. moved that the Treasurer’s report be accepted, subject to audit; the motion passed.

**SECRETARY’S REPORT:** Secretary J. Puett reported:

- No Report.

**OLD BUSINESS:** Pres Tom D led this discussion

- Pres Tom led a discussion as to whether we will hold a General Chapter Meeting via Zoom, and if so, when. After discussion, we decided “yes” to hold a Zoom General Chapter Meeting at 1830 on 11

February. 1<sup>st</sup> VP Jim C. will organize the program, we will advertise the Zoom meeting in the Heliogram. Jennifer V. will contact the Surviving Spouses.

**NEW BUSINESS:** Pres Tom D. led the discussion on these items:

- Norm Patten proposed we give a grant to CSV for \$3000 to promote ongoing outreach relief to needy vets. Due to a lapse in their 501 (c) 3 status, which could last five or six more months, their donations are way down. Harry B. provided some insight into the budgetary status of the CSV (particularly the S3 financial status). If not an outright grant, then Norm proposes that the chapter should consider an advance to CSV of \$3000 to be repaid without interest over the next two years. After BOD discussion, we decided we could probably afford a lesser amount (in the form of a grant). Jim C./Jennifer V. made a motion to provide a \$2000 grant to CSV to be used against the S3 (Social Services Support) portion of the CSV; the motion passed. Harry B. and Pres Tom will work with Treasurer Bob K. to get the check cut and delivered.

**BOARD/COMMITTEE REPORTS:** Pres Tom D. led discussions:

**PAST PRES:** B. Covalucci reported:

- No Report.

**1ST VP:** J. Clenney reported:

- No Report.

**2ND VP:** T. Hessler reported:

- Programs
  - All future programs (beyond February) are in limbo due to corona virus.

**SURVIVING SPOUSE LIAISON:** Dir J. Venola reported:

- No Report.

**JROTC Affairs:** Dir L. Wysong reported:

- No report.

**LEGISLATIVE AFFAIRS:** Dir M. Kilpatrick reported:

- No Report.

**MEMBERSHIP:** Vacant, but Jim C. reported:

- National Committee Module Membership Status is **200** Members as of December 2020:
  - **94** Regular Life Members;
  - **60** Regular Annual Members (increase of 3);
  - **17** Regular Basic Members;
  - **29** Surviving Spouses (including SS Annual; SS Basic; SS Deceased Life; SS Deceased; and SS Life)

**PERSONAL AFFAIRS:** Dir T. Oster reported:

- No report.

**PUBLIC RELATIONS:** Dir N. Patten reported:

- Regarding MOAA outreach grants, Norm P. suggested that we need to try to take a greater role in directly funding a particular Veteran Support activity instead of just providing “pass-thru” funding to CSV; such an approach will help us to increase the likelihood of our MOAA grant being approved.
- Our next Road cleanup is 10 Feb 2021; Norm asks that folks bring their own mechanical “trash-pickers”.
- We need to re-visit our advertisers for the Heliogram. Norm P. will reach-out again to our usual advertisers to obtain their renewal sponsorship for 2021.

**SCHOLARSHIP:** Dir S. Atchison-Day reported:

- Susan A-D. sent reminder letters, updated for COVID changes, to TOMBSTONE and BUENA HSs, general and JROTC. Additional letters will be sent to other area high schools within the next week.
- Scholarship Information remains the same: up to \$10,000 for Scholarships, plus an additional \$1000 for the Grombacher Award (\$11,000 total). This will be the second and last year for the Grombacher Award. Applications must be postmarked by March 1, 2021, and received no later than noon on March 6, 2021. Scholar Interviews will occur on March 12, 2021 and March 19, 2021, if needed. Should COVID issues demand, interviews may have to be done on Zoom.

**AZ TRANSITION LIAISON/ESGR:** Dir H. Bowen reported:

- **Transition Liaison:** No activity this period.
- **Employer Support to the Guard and Reserves (ESGR):** No activity this period.
- **Cochise Serving Veterans (CSV):**
  - **CSV:** is now operating under new officers. Harry B., as the MOAA representative has taken another position:
    - **CSV:** Chair – Justine Marshall, Vice Chair – Melany Sebastian
    - **S3:** Chair – Carol Welsh, Vice Chair – Trish Thomson
    - **VRF:** Chair – Mary Martinez, Vice Chair – Vicki Briggs
  - **Veterans Resource Fair (VRF):** No Report.
  - **Social Services Support (S3):** The CSV is in adjudication with IRS with the 501C3 certification being held in abeyance. Indications are that the issue will be resolved, tentatively, by May 2021. In the meantime, the S3 is running out of funds for COVID related cases and may have to postpone any new cases when the current funding runs out.

**CMTY LIAISON:** Dep Dir E. Devine reported the following:

- No Report.

**HELIOGRAM:** Dep Dir H. Mallory reported:

- Input for the Heliogram is due 22 Jan '21 sent to [editor19MOAA@gmail.com](mailto:editor19MOAA@gmail.com).

**HISTORIAN:** Dep Dir Susan Atchison-Day:

- Susan A-D needs more BOD member bios (see previous minutes for details).
  - March will be Lori W.
  - April will be Susan A-D.
- Moment in History: Susan A-D provided an account of the start of the Air War in Operation Desert Storm. In Iraq, January 17, 1991 (January 16th in US), was the beginning of the Air War, Operation Desert Storm. President George W. Bush announced, "Tonight the battle has been joined. Kuwait will once again be free."

**WEBMASTER:** Dep Dir K. Covalucci reported:

- No report.

**CHAPLAIN:** Chap G. Kirmse reported:

- No Report.

**ANNOUNCEMENTS:**

- Tom H. reported that he nominated the Tombstone High School JROTC program for the Organization-of-the-Year award, sponsored by the Joint Service Clubs of Greater Sierra Vista and that they were selected. [Post Meeting Note: a full front-page article related to Tombstone HS JROTC receiving this award appeared in the Herald/Review on Sunday 24 Jan 2021].

**NEXT MEETING:** 10 Feb 2021, a week earlier than normal [via Zoom]

**DEPARTING PRAYER:** Pres Tom D. provided the closing prayer.

**ADJOURNMENT:** Pres Tom D. adjourned the meeting at 1258 hours.

Respectfully Submitted:

Joe Puett, COL (R)  
Secretary

**Coronado Chapter MOAA  
Accounts Status  
As of January 19, 2021**

<b>Assets</b>			
	Wells Fargo Savings Account (Scholarships)	\$	6,140.68
	Wells Fargo Checking Account	\$	24,643.25
	Wells Fargo Investment Trust	\$	33,548.05
<b>Total Assets</b>			<u><b>\$64,331.98</b></u>
<b>Liabilities</b>			
	Ten Scholarships (\$1,000.00 each) - Ten Paid to Date		<u><b>\$0.00</b></u>
<b>Total Liabilities</b>			<u><b>\$0.00</b></u>
<b>Total Unencumbered Net Worth</b>			<u><b>\$64,331.98</b></u>
	Net Worth December, 2020		<u><b>\$63,608.33</b></u>
	Net Worth January, 2021		<u><b>\$64,331.98</b></u>
<b>Net Gain / Loss For the Period</b>			\$723.65
<b>Annual Increase / Decrease in Net Worth -- 2020 to 2021</b>			\$12,967.32
	Proposed Scholarship Expense for 2021		<b>(\$11,000.00)</b>
<b>Final Annual Increase in Net Worth -- 2020 to 2021</b>			\$1,967.32

**Coronado Chapter MOAA  
INCOME AND EXPENSES  
December 14, 2020 through January 19, 2021**

**Income**

Meal Receipts	\$0.00
Scholarship Donations	\$350.00
Operations Donations	\$0.00
Dues Collections	\$650.00
Raffle	\$0.00
Badge Purchases	\$0.00
Advertising	\$100.00
Interest	\$0.49

**Total Income**

**\$1,100.49**

**Expenses**

USPS Post Box Rental	\$118.00
AZ Council of Chapters	\$184.50
Postage Reimbursement	\$74.34

**Total Expenses**

**\$376.84**

**Net Gain / Loss For the Period**

**\$723.65**

**Note:**

Susan Day - Postage Reimbursement - 74.34 Ck 1184  
USPS - Annual Post Box Rental \$118.00 Ck 1185  
AZ Council of Chapters Annual Dues - \$184.50 Ck 1186