

MOAA
Coronado Chapter
BOARD OF DIRECTORS MEETING
Minutes of 16 Jan 2019



CALL TO ORDER: Pres Day called the meeting to order at 1200 hours at the Landmark Cafe. Earl Devine led the Pledge of Allegiance. G. Kirmse gave the invocation.

Members Present or Absent

President: Tom Day
Past President: Bob Covalucci
Treasurer: Bob Abney
Secretary: Joe Puett
Chaplain: George Kirmse
First Vice-President: Fran Kosinski
Second Vice-President: Tom Hessler
Director: Norm Patten – Public Relations
Director: Lori Wysong - JROTC
Director: Harry Bowen – Transition/ESGR
Director: Gene Fenstermacher - Legislation
Director: Jan Cole – Surviving Spouses
Director: Jim Clenney – Personal Affairs
Dep Dir: Earl Devine - Cmty Liaison
Dep Dir: Duane Brofer–Database Mngr

Members Absent

Dep Dir: Susan Day - Historian
Dep Dir: Vacant - Publications
Director: Dave Dolge -- Membership
Dep Dir: Kathryn Covalucci- Webmaster
Director: John Black – Scholarships

Others attending: None.

AGENDA APPROVAL: Bob C./ Jim C. made the motion (and seconded the motion) to approve the agenda, the motion passed.

MINUTES APPROVAL: Bob C. / Harry B. moved that the minutes of Dec 2018 be approved. The motion passed.

PRESIDENT’S REPORT: Pres Day

- Allan Rossow and the Chapter President attended funeral services and burials of two MOAA Chapter members.
- The President directed the Treasurer to audit the books, the audit has been complete and is attached to the minutes.
- The President obtained a business license for the Chapter.

TREASURERS REPORT: Treasurer B. Abney reported:

- The Treasurer reported that the Total Unencumbered Net Worth of the Chapter was \$46,533.05.
- The Treasurer’s books were audited by COL(R) Merton Chun. There were two discrepancies identified and corrected (see the attached audit for specifics).
- The Treasurer has mailed out renewal letters to several members, some of these were returned.
- Norm P. / Lori W. made a motion to allocate \$11000 for 2020 Scholarships, the motion passed.
- The Treasurer did not move any operations money this year into neither the trust nor the scholarship fund because there is already adequate positioning of funds.
- Treasurer’s report is attached to the minutes.
- Bob C. / Harry B. moved that the Treasurer’s report be accepted, subject to audit; the motion passed.

SECRETARY’S REPORT: Secretary J. Puett reported:

- Thanks to Jim Clenney for taking minutes at the last meeting.

OLD BUSINESS: Pres Day.

- None.

NEW BUSINESS: Pres Day.

- Some new/returning elected Board of Directors members that will not be at the Dinner meeting tomorrow needed to be sworn into their offices. Chap G. Kirmse swore in Harry B., Norm P., and Jim C.

BOARD/COMMITTEE REPORTS: Pres Day

PAST PRES: B. Covalucci reported:

- No Report

1ST VP: F. Kosinski reported:

- Fran K. attended a meeting of the Citizen's Police Auxiliary and heard a Gold Star Mother representative speak. Fran wanted to know if we would like to ask her to speak about this at the Feb Dinner meeting and pass around a tip jar in support of the Gold Star Families Memorial Monument. During discussion, many board members didn't like tip jar idea, and would prefer a plea be made for donations in the Heliogram. The President will put this in this month's and next month's Heliogram; donations will be sent directly to the Gold Mother's association.

2ND VP: T. Hessler reported:

- Programs
 - Jan: COL(R) Wanda Wright, Director of the AZ Dept of Veterans' Affairs. There is expected to be 43 attendees at the Dinner Meeting.
 - Feb: Maj Gen (USAF Ret) Kay C. McClain, MOAA National Board of Directors
 - Mar: Surviving Spouses
 - Apr: Pat Call, County Supervisor
 - May: Scholarships
- There will be approximately 50 people attending the Veteran of the year ceremony tomorrow.

SURVIVING SPOUSE LIAISON: Dir J. Cole reported:

- Jan C. is working on the Surviving Spouses Program for March.
- The MOAA Banners we use at the Veteran's Day Parade are really getting old. We might want to replace the Banners.

JROTC Affairs: Dir L. Wysong reported:

- Lori W. will order the appropriate medals for presentation to JROTC students in May.
- The Tombstone JROTC group won the state marksmanship championship this year.

LEGISLATIVE AFFAIRS: Dir G. Fenstermacher reported:

- Continues to do Legislative Issues emails.
- The Chapter is looking for a volunteer to take over Gene's work.

MEMBERSHIP: Dir D. Dolge reported:

- The President passed around a list of 22 local individuals that are MOAA National members but not members of our Chapter. He asked Board Members that know these individuals to call them as see if they are willing to join the Chapter.
- The 2019 Guide for Membership is not out yet.
- Unfortunately there will no longer be a \$50 reward for getting the Chapter Roster submitted in a timely manner.
- At tomorrow's dinner meeting the President will encourage the membership to reach out to friends and invite them to join our MOAA Chapter.

PERSONAL AFFAIRS: Dir J. Clenney reported:

- No Report.

PUBLIC RELATIONS: Dir N. Patten reported:

- Plaques for Sponsorship delivered and were well received.
- 20 March (0930) will be next road cleanup; Norm P. will announce this in the Heliogram.
- Norm P. will send Bob A. a list of those who are donating to the Chapter.
- Norm P. is looking at ways to encourage younger members to join.

SCHOLARSHIP: Dir J. Black reported:

- No Report

AZ TRANSITION LIAISON/ESGR: Dir H. Bowen reported:

- **Jobs:** During this report period, we were able to post 45 individual jobs within the State of Arizona with 1 for multiple RNs and 1 posting that listed 315 jobs worldwide. The jobs within Arizona were posted for Aguila, Cave Creek, Chandler, Cibecue, Flagstaff, Four Corners, Glendale, Globe, Maricopa, Mesa, Phoenix, Scottsdale, Sierra Vista/Cochise County, Stanfield, and Tempe.
- **Expos/Career Fairs:** There were no job fairs posted for this period. No new links were posted to the website during this report period.
- **Employer Support to the Guard and Reserves (ESGR):** This has been a very slow period with the ESGR; coordination of one Patriot Award and three (3) SOS Presentations to be made later in January 2019.
- **Cochise Serving Veterans (CSV) and the forthcoming Resource Fair:** Cochise Serving Veterans (CSV) and the two (2) committees held their elections for Chair, Vice Chair, and Treasurer for the CSV. The two committees met on 12 January 2019 to resolve their respective committee memberships.
 - **CSV:**
 - Chair: Harry Bowen
 - Vice Chair: TBD at meeting on 12 January 2019
 - Treasurer: Amy Moreno
 - Secretary is an appointed Position: Melanie Sebastian will continue as Secretary
 - Marketing Coordinator is an appointed Position: Norm Patten will continue as Marketing Coordinator
 - Military Liaison: Jan Cole will be the Advertising Coordinator
 - **Social Services Support (S3)”**
 - Chair: Carol Welsh
 - Rest of team, all appointed) to be resolved at 12 January Meeting
 - The S3 Committee continues to meet the same day as the CSV (normally the 2nd Wednesday of the month). Already, the CSV has provided financial assistance to one Veteran in Need this month, making sure that her utilities were not turned off.
 - **Veterans Resource Fair (VRF) Committee**
 - Chair: Donna Smith
 - Rest of team (all appointed) to be resolved at 11 January Meeting
 - The VRF Committee will have met on 15 January 2019 to finalize the team and provide initial assignments in preparation for the upcoming Veteran Resource Fair in August 2019.

CMTY LIAISON: Dep Dir E. Devine reported the following:

- Earl D. provided numerous community announcements and sent these via email on Jan 5.

DATABASE: Dep Dir D.Brofer provided the following membership status:

| CHAPTER MEMBERS AS OF 16 Jan 2019 | | | |
|-----------------------------------|---------------------|-----------|-------|
| REGULAR | SURVIVNG SPOUSES | ASSOCIATE | TOTAL |
| 147 | 31 | 7 | 185 |

- We also have/had 35 Student members (as of 15 Jan). These students will be dropped from the Chapter roles the day after the MOAA closes out the previous year's membership numbers (this year that is 15 Jan).

HELIOGRAM: Editorial Team reported:

- T. Day is in charge of the Feb issue; input is due by 26 Jan.
- The Chapter is still in need of an editor.

HISTORIAN: Dep Dir Susan Day:

- No Report.

WEBMASTER: Dep Dir K. Covalucci reported:

- No Report.

CHAPLAIN: Chap G. Kirmse reported:

- No Report.

ANNOUNCEMENTS:

- None.

NEXT MEETING: 20 Feb 2019

DEPARTING PRAYER: G. Kirmse provided the closing prayer.

ADJOURNMENT: Pres Day adjourned the meeting at 1304 hours.

Respectfully Submitted:

Joe Puett, COL (R)
Secretary

15 January 2019

Chaplain (COL) Tom Day, USA (Ret)
President, Coronado Chapter of
The Military Officers Association of America
P.O. Box 1685
Sierra Vista, AZ 85635-1685

SUBJECT: Audit Report: 1 January 2018 - 31 December 2018

GENERAL. In accordance with a verbal request of 11 January 2019, the annual audit of the account records of the Coronado Chapter of The Military Officers Association of America was conducted to determine the accuracy and accountability for funds received and expended during the period 1 January 2018 thru 31 December 2018. Account records are being properly maintained and two minor discrepancies were noted.

DISCREPANCIES NOTED.

- a. Administrative oversight: Voucher 2413 C-S was missing from the checking vouchers; however, Voucher 2413 C-S is located in the savings vouchers.
- b. Voucher 2432 C-S shows a transfer of \$875 to savings; however, recap of proceeds on Voucher 2431 C shows receipt of scholarship funds of \$850.

RECONCILIATION.

| | | |
|------------------------------------|--------------|---------------------|
| Beginning Balance (1 January 2018) | | |
| Checking | \$ 8,665.43 | |
| Savings | \$ 24,538.05 | |
| Trust | \$ 23,383.03 | \$ 56,586.51 |
| Ending Balance (31 December 2018) | | |
| Checking | \$ 4,430.23 | |
| Savings | \$ 24,991.46 | |
| Trust | \$ 28,056.87 | \$ 57,478.56 |

Respectfully Submitted,



MERTON M. K. CHUN
Colonel, USA Retired

Copy furnished: R. Abney



Coronado Chapter MOAA
Accounts Status
As of January 16, 2019

| | | |
|--|--|--------------------|
| Assets | | |
| | Wells Fargo Savings Account (Scholarships) | \$25,061.46 |
| | Wells Fargo Checking Account | \$4,605.23 |
| | Wells Fargo Investment Trust | <u>\$28,056.86</u> |
| Total Assets | | <u>\$57,723.55</u> |
| Liabilities | | |
| | Eleven Scholarships (\$1,000.00 each) | \$11,000.00 |
| | Annual Assessment AZ Council of Chapters | \$180.50 |
| | AZ Corporation Commission Fee | <u>\$10.00</u> |
| Total Liabilities | | <u>\$11,190.50</u> |
| Total Unencumbered Net Worth | | <u>\$46,533.05</u> |
| NOTE: No 2018 Funds were transferred from the checking account to the Scholarship or Trust accounts - There was only \$4430.23 in checking at the end of 2018. | | |
| | Net Worth December, 2018 | \$56,695.26 |
| | Net Worth January, 2019 | \$46,543.05 |
| Annual Increase / Decrease in Net Worth -- 2018 to 2019 | | \$1,098.09 |

**Coronado Chapter MOAA
INCOME AND EXPENSES
December 14, 2018 through January 16, 2019**

Income

| | |
|-----------------------|---|
| Meal Receipts | \$1,326.00 |
| Scholarship Donations | \$1,020.00 |
| Operations Donations | \$163.00 |
| Dues Collections | \$310.00 |
| Raffle | Proceeds (\$236.00) Split between Ops & Scholarship Funds |
| Badge Purchases | None |
| Advertising | <u>\$300.00</u> |

Total Income

\$3,119.00

Expenses

| | |
|--|----------------|
| PDS Country Club - March Dinner | \$1,200.05 |
| Postmaster SV - Annual Post Office Box Fee | <u>\$92.00</u> |

Total Expenses

\$1,292.05

Net Gain / Loss For the Period

\$1,826.95